

**Minutes of Vestry Meeting held by Telephone Conference
On Friday 10th July 2020 at 6.30 pm**

Participants: Mark Seymour (acting Chairman), Elizabeth Roads, Margie Stephen, John Willis, John Dymond, Alastair Gardner, James Gardner, Mary-Clare Brown, Judith Poulton, Susan Forsyth, Alison Peden (Interim Pastor)

1. **Welcome:** Mark Seymour opening the meeting and welcomed everyone, especially Alison Pedan who is to be our Interim Pastor during the Interegnum, from 19th July 2020.

Alison opened the meeting with a prayer.

2. **Apologies:** None

3. **Approval of Minutes of the Vestry dated 3rd April 2020:**

These were approved by the meeting as a correct record of the meeting and can be signed.

4. **Matters Arising from the above not covered in this Agenda:**

Church Heating - This is now fully funded, and special thanks were offered to Christopher Roads for making all this possible in acquiring the funding from various sources. Hopefully, the work may start in September.

5. **Financial Report and Treasurers Matters:**

The Treasurers Report is attached to these minutes. Alistair Gardner spoke to the meeting saying that income was slightly down by £1,000 but we had cash in the bank and we were in a good position. No stipend costs at present. Smart Meters have been installed in the Church and Rectory.

It was agreed that Mark Seymour should look into diverting the Rectory phone number now that Richard and Melanie will be leaving the Rectory on Monday 13th July 2020.

Mark Seymour thanked Alistair for his Report.

Estimates for the Rectory Renovations will be obtained in the next few weeks to be agreed with Peter Forrester, Mark Seymour and the Dean.

Discussion took place as to whether a grant could be applied for this work. Alison Peden said this should be done quickly. Mark Seymour pointed out that in the region of £40,000 may be needed but St Marys could not cover this cost.

6. Secretarys Correspondence and other matters:

Progress on Rector Discernment - Mark Seymour reported that the Rector Profile and the Advertisement had been approved by Bishop Ian and that this information is now on the Church Website under Rector Vacancy.

Reopening the Church - Discussion took place. Alison Peden explained that it was going to be difficult to engage visiting clergy, as they may well be shielding from Covid 19. All the Regulations had to be worked through. It was agreed that Mark Seymour would submit the paperwork to reopen the church for private prayer and discussion took place on organising a rota for a specific date for prayer to be agreed.

Alison Peden explained that she may be able to take a service in St Andrews which St Marys could attend.

The Church Inventory - This has now been lodged with the Diocese. Mark Seymour thanked Elizabeth Roads for all her help and support with this.

Church Open Day in September - It was agreed that we were to withdraw from this.

Governance documentation - Mark Seymour explained that the 2004 Constitution needs to be modified, and linked to St Andrews, for the new Rector to see and sign off when completed. This is a matter for the Annual General Meeting or an Extraordinary General Meeting.

7. **Richard Grosse Retiral gifts:** Richard is to leave his post as Rector on Monday 13th July. Mary-Clare has spoken to all Vestry Members regarding gifts for Richard and Melanie and will send out an email. Discussion took place regarding one of the gifts, a piece of silver, and it was agreed to present him with a small Silver Jubilee Salver. It was agreed that these gifts are to be presented to Richard at his final service in St Marys.

8. **Concerts and Events:** Reports are attached to these minutes from Christopher Roads. Mark Seymour thanked Christopher for all his hard work.

9. **Fabric Matters:** Work is to be organised to remove the birds nests in the Belfry, which will cost about £1,000.

AOCB: Discussion took place regarding the AGM in December which should be on a Sunday, possibly on 13th December.

It was agreed that the October Vestry meeting should be moved to Friday 2nd October.

Mark Seymour asked members to think about new Vestry Members for the next meeting.

Alison Peden closed the meeting with a Prayer.

Thanks were offered to Alison and Mark.

Date of Next Meeting: Friday 2nd October 2020.